

2.2.2 Foreign and domestic Tours by ministries and officials is and above of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. - (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit

S. No	Name	Designation	Place	Date		Particulars
				From	To	
1.	Dr. S. Sivakumar	Director	Coimbatore	05/04/2023	-	To attend official works at Govt. of India Press Colony and CPWD.
	Shri R. Mohan	Senior Research Officer				
	Shri Vairamoorthy A.	Administrative Officer				
2.	Dr. S. Sivakumar	Director	New Delhi	10/04/2023	15/04/2023	To attend official works at Ministry of Health and Family Welfare and Ministry of Housing and Urban Affairs.
	Shri R. Mohan	Senior Research Officer				
	Shri Vairamoorthy A.	Administrative Officer				
	Shri D. Anurag	Assistant Accounts Officer				
3.	Dr. S. Jagannathan	Assistant Research Officer	Maharashtra	22/04/2023	23/04/2023	To participate in NABL Assessment as a Technical Assessor at Clinical Bio Analytics Laboratory, Serum Institute of India Pvt. Ltd, Pune.
4.	Dr. S. Sivakumar	Director	Coimbatore	25/04/2023	-	To attend official works at Income Tax office and Bharathiar University.
	Dr. A. Premkumar	Assistant Director				
	Shri D. Anurag	Assistant Accounts Officer				
5.	Dr. A. Premkumar	Assistant Director	Chennai	01/05/2023	-	To attend 75 th Raising Day Celebration at BCG Vaccine Laboratory, Guindy.
6.	Dr. S. Sivakumar	Director	Kasauli and New Delhi	07/05/2023	11/05/2023	To attend 119 th Annual Day function of CRI and to attend various official works.
	Dr. A. Premkumar	Assistant Director				
7.	Dr. S. Jagannathan	Assistant Research Officer	Gurugram	20/05/2023	21/05/2023	To participate as a Technical Assessor for the assessment of M/s. National Institute of Biologicals (Ministry of Health and Family Welfare) scheduled by (NABL).
8.	Dr. S. Sivakumar	Director	Coimbatore	16/05/2023	-	To Attend Official work at CPWD and CGHS.
	Shri Vairamoorthy A.	Administrative Officer				
9.	Shri Vairamoorthy A.	Administrative Officer	Coimbatore	17/05/2023	19/05/2023	Official work at CPWD in connection with the land transfer from Govt. of India



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						Press.
10.	Dr. S. Sivakumar	Director	Coimbatore	19/05/2023	-	In Connection with the taking over of land from Land and Development Office, Ministry of Housing and Urban Affairs to this Institute.
	Dr. A. Premkumar	Assistant Director				
	Dr. K.C. Shivanandappa	Senior Research Officer				
	Shri P. Sasikumar	Private Secretary				
	Shri D. Anurag	Assistant Accounts Officer				
11.	Shri R. Mohan	Senior Research Officer	Coimbatore	18/05/2023	19/05/2023	Attend official work at CPWD and Bharathiar University.
	Shri B. Karthick	Office Superintendent				
12.	Shri R. Mohan	Senior Research Officer	CRI, Kasauli	23/05/2023	24/05/2023	To visit their facilities and to get an insight on the Common Technical Dossier (CTD document).
	Mrs. Chandra Charles	Assistant Research Officer				
	Ms. Y. Kavya	Scientific Assistant Grade -I				
	Ms. J. Renita	Scientific Assistant Grade -I				
	Shri V. Naveen	Scientific Assistant Grade -II				
13.	Shri R. Mohan	Senior Research Officer	New Delhi	25/05/2023	28/05/2023	To attend GB Meeting and other officials works at Ministry.
	Shri A. Vairamoorthy	Administrative Officer				
14.	Dr. A. Premkumar	Assistant Director	New Delhi	31/05/2023	03/06/2023	To attend GB Meeting of this Institute and other officials works at Ministry.
	Shri P. Sasikumar	Private Secretary				
15.	Dr. S. Sivakumar	Director	New Delhi and Hyderabad	31/05/2023	04/06/2023	To attend GB meeting and other officials works at Ministry of Health and Family Welfare and Global Vaccine Research Collaborative event organized by Department of Pharmaceuticals.
	Shri R. Mohan	Senior Research Officer				
	Shri A. Vairamoorthy	Administrative Officer				
16.	Dr. S. Jagannathan	Assistant Research Officer	Namakkal	05/06/2023	-	To attend PG Board of Studies meeting at Vivekanandha College of Arts & Science for Women.
17.	Shri A. Senthil Kumar	Laboratory Assistant	Coimbatore	22/06/2023	-	Assist the Selection committee for the selection of Intern at Bharathiar University.
	Shri R. Vinoth	Laboratory Assistant				
	Shri P.K. Anandan	Laboratory Assistant				
	Shri G. Saravanan	Laboratory Assistant				
18.	Dr. A. Premkumar	Assistant Director	Coimbatore	26/06/2023	-	To attend official works at Bharathiar University and

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	Shri B. Karthick	Office Superintendent				CPWD.
19.	Dr. A. Premkumar	Assistant Director	Coimbatore	22/06/2023	-	Personal discussion for the selection of Interns among shortlisted candidates in the life sciences disciplines.
	Shri R. Mohan	Senior Research Officer				
	Dr. K.C. Shivanandappa	Senior Research Officer				
	Shri A. Vairamoorthy	Administrative Officer				
	Shri P. Sasikumar	Private Secretary				
	Shri B. Karthick	Office Superintendent				
20.	Dr. S. Sivakumar	Director	Coimbatore	06/07/2023	-	To attend official work PII Unit II, Press colony, CPWD and Bharathiar University.
	Dr. A. Premkumar	Assistant Director				
	Shri U. Sarathi	Engineering Grade - I				
	Shri M. Vigneshwaran	Engineering Grade - I				
21.	Dr. S. Sivakumar	Director	Coimbatore	11/07/2023	-	To attend official work at Collectorate.
	Dr. A. Premkumar	Assistant Director				
	Shri R. Mohan	Senior Research Officer				
	Shri A. Vairamoorthy	Administrative Officer				
22.	Dr. S. Sivakumar	Director	Coimbatore	12/07/2023	-	To attend official works at Registrar Office.
	Shri A. Vairamoorthy	Administrative Officer				
23.	Dr. S. Jagannathan	Assistant Research Officer	Chennai	28/07/2023	29/07/2023	To attend as a resource person in the International Conference on Infectious Diseases and Anti-microbial Drug Resistance (ICiDAR) held at Saveetha University.
24.	Dr. S. Sivakumar	Director	Coimbatore	17/07/2023	-	Official work at CPWD, North Taluk Office.
	Shri A. Vairamoorthy	Administrative Officer				
25.	Dr. S. Sivakumar	Director	Tiruppur	22/07/2023	-	To attend Official work.
	Shri R. Mohan	Senior Research Officer				
	Dr. K.C. Shivanandappa	Senior Research Officer				
	Shri A. Vairamoorthy	Administrative Officer				
	Shri D. Anurag	Assistant Accounts Officer				
26.	Dr. A. Premkumar	Assistant Director	New Delhi	25/07/2023	-	Official works at Ministry of Health and Family Welfare and to attend meeting at CDSCO, FDA
	Shri R. Mohan	Senior Research Officer				



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	Shri D. Anurag	Assistant Accounts Officer				Bhawan.
27.	Dr. S. Sivakumar	Director	Coimbatore	26/07/2023	-	To oversee the survey related works at Pasteur Institute of India, Press Colony.
	Shri A. Vairamoorthy	Administrative Officer				
	Shri P. Sasikumar	Private Secretary				
	Shri G. Saravanan	Laboratory Assistant				
	Shri M. Vigneshwaran	Engineering Grade – I				
	Shri R. Sanjay	Unskilled Staff				
	Shri B. Prashanth	Unskilled Staff				
	Shri P. Manoj Kumar	Unskilled				
	Shri R. Krishnamurthy	Unskilled				
28.	Dr. S. Sivakumar	Director	New Delhi and Pune	30/07/2023	04/08/2023	To attend official works at Ministry of Health and Family Welfare and National Institute of Virology (NIV).
	Shri A. Vairamoorthy	Administrative Officer				
29.	Dr. A. Premkumar	Assistant Director	Pune	03/08/2023	-	Official work at National Institute of Virology (NIV).
	Shri R. Mohan	Senior Research Officer				
30.	Shri B. Karthick	Office Superintendent	Coimbatore	31/07/2023	-	To attend survey related works / land subdivision of Unit – II.
	Shri G. Saravanan	Laboratory Assistant				
31.	Shri B. Karthick	Office Superintendent	Coimbatore	02/08/2023	-	To attend survey related works / land subdivision of Unit – II.
	Shri G. Saravanan	Laboratory Assistant				
32.	Dr. A. Premkumar	Assistant Director	Coimbatore	28/08/2023	-	To purchase the prizes for sports competition in connection with Swatchhta Pakhwada.
	Dr. K.C. Shivanandappa	Senior Research Officer				
	Shri B. Karthick	Office Superintendent				
	Shri U. Sarathi	Engineering Grade – I				
33.	Dr. S. Sivakumar	Director	Coimbatore	31/08/2023	-	To attend official work at Income Tax Department and other official works.
	Shri D. Anurag	Assistant Accounts Officer				
34.	Dr. S. Jagannathan	Assistant Research Officer	Chennai	04/09/2023	06/09/2023	Participated in the technical workshop on building a sustainable Bio risk management at ICMR, NIRT.
35.	A. Vairamoorthy	Administrative Officer	New Delhi	12/09/2023	13/09/2023	To attend official work at Ministry of Health and Family Welfare.
36.	Dr. S. Sivakumar	Director	Chennai	12/09/2023	13/09/2023	At Deputy Drugs Controller (South Zone), CDSCO.
	Dr. A. Premkumar	Assistant Director				
	Shri B. Karthick	Office				



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		Superintendent				
37.	Dr. S. Sivakumar	Director	Coimbatore	15/09/2023	-	To meet the Auditor to discuss and clarify about the Institute's Income Tax.
	Shri D. Anurag	Assistant Accounts Officer				
	Shri Y.D. Praveen	Office Superintendent				
38.	Dr. S. Sivakumar	Director	New Delhi	18/09/2023	19/09/2023	To attend official works at Ministry of Health and Family Welfare.
	Shri D. Anurag	Assistant Accounts Officer				
39.	Dr. A. Premkumar	Assistant Director	Vellore	22/09/2023	-	To deliver a guest lecture on Fundamentals of Vaccine Development in Vak Hack workshop organized by VIT.
40.	Dr. S. Jagannathan	Assistant Research Officer	Kasuali and Gurugram	23/09/2023	24/09/2023	Technical Assessor for the assessment of M/s. Central Drug Laboratory (Ministry of Health and Family Welfare) Government of India. Scheduled by NABL.
41.	Dr. S. Sivakumar	Director	Coimbatore	29/09/2023	-	To meet the Auditor for various discussion and Income tax purpose.
	Shri D. Anurag	Assistant Accounts Officer				
	Shri Y.D. Praveen	Office Superintendent				
42.	Shri R. Mohan	Senior Research Officer	Coonoor	09/10/2023	-	Participate in Trade Apprenticeship Fair to be conducted by District Skill Training Office (DSTO) for engagement of Apprentice candidate to be held at Government ITI campus.
	Shri C. Alexander Joseph	Maintenance Technician				
	Shri U. Sarathi	Engineering Grade - I				
	Shri S. Vinoth Srithar	Engineering Grade - I				
43.	Dr. K.C. Shivanandappa	Senior Research Officer	Coimbatore	10/10/2023	-	To deliver a guest lecture on National Seminar at Dr. R.V. Arts and Science College.
44.	Dr. A. Premkumar	Assistant Director	Mysuru	10/10/2023	-	All India Institute of Speech and Hearing.
	Shri R. Mohan	Senior Research Officer				
	Shri A. Vairamoorthy	Administrative Officer				
45.	Dr. S. Jagannathan	Assistant Research Officer	Coimbatore	12/10/2023	-	To participate and to deliver a guest lecture on the International Conference (ICCTBAS-2023) at Rathinam College.
46.	Shri A. Vairamoorthy	Administrative Officer	New Delhi	12/09/2023	13/09/2023	To attend official works at Ministry of Health and Family Welfare.
47.	Shri A. Vairamoorthy	Administrative Officer	Coimbatore	13/10/2023	-	To attend official work at O/o DIG Registration and Bharathiar University.
48.	Dr. S. Jagannathan	Assistant	Coimbatore	13/10/2023	-	Bharathiar University to

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		Research Officer		023		submit Ph.D. registration details of newly enrolled Ph.D. scholars.
49.	Shri Vairamoorthy A.	Administrative Officer	Coimbatore	16/10/2023	-	To attend official work at O/o DIG Registration and Bharathiar University.
	Shri G. Saravanan	Lab Assistant				
50.	Shri R. Mohan	Senior Research Officer	Coimbatore	19/10/2023	-	To meet Sub Register Periyanaickenpalayam.
51.	Dr. S. Jagannathan	Assistant Research Officer	Coonoor	23/10/2023	-	To participate as a resource person in the special camp organized by the NSS unit of St. Antonys Hr Sec School.
52.	Shri Vairamoorthy A.	Administrative Officer	Coimbatore	27/10/2023	-	To attend official work at O/o DIG Registration.
53.	Dr. S. Sivakumar	Director	Coimbatore	27/10/2023	-	To attend officials works at Income tax Department and other official works.
	Shri D. Anurag	Assistant Accounts Officer				
	Shri Y.D. Praveen	Office Superintendent				
54.	Dr. S. Sivakumar	Director	New Delhi	31/10/2023	01/11/2023	To attend official works at Ministry of Health and Family Welfare.
	Shri Vairamoorthy A.	Administrative Officer				
55.	Shri R. Mohan	Senior Research Officer	Coimbatore	31/10/2023	-	To attend official works at Sitra for handing over of water sample for testing its total Chlorine and to enquire on raw material testing and other works at Bharathiar University.
	Shri U. Sarathi	Engineering Grade - I				
56.	Dr. S. Jagannathan	Assistant Research Officer	Ooty	03/11/2023	-	To participate as a Guest of Honour for the freshmen's meet event at JSS Academy of Higher Education and Research.
57.	Dr. S. Sivakumar	Director	New Delhi	13/11/2023	16/11/2023	To attend SFC meeting of this Institute at Ministry of Health and Family Welfare.
	Dr. A. Premkumar	Assistant Director				
	Shri R. Mohan	Senior Research Officer				
	Shri Vairamoorthy A.	Administrative Officer				
	Shri P. Sasikumar	Private Secretary				
	Shri D. Anurag	Assistant Accounts Officer				
58.	Shri M.E. Sridharan	Supervisor	Coimbatore	14/11/2023	-	To make necessary arrangements like leveling of land at Govt. of India Press to facilitate the visit of Hon'ble Minister of State.
	Shri G. Saravanan	Laboratory Assistant				
59.	Shri R. Mohan	Senior Research Officer	Coimbatore	14/11/2023	-	To make necessary arrangements for receiving Hon'ble Minister of State for health and family Welfare.
	Shri Vairamoorthy A.	Administrative Officer				



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60.	Shri R. Mohan	Senior Research Officer	Coimbatore	16/11/2023	-	For receiving Dr. Bharati Pravin Pawar Union Minister of State for Health and Family Welfare.
	Shri Vairamoorthy A.	Administrative Officer				
	Mrs. Shanthi Subramani	Office Superintendent				
61.	Shri M.E. Sridharan	Supervisor	Coimbatore	16/11/2023	-	To facilitate the visit of Minister of State of Health and Family Welfare.
	Shri G. Saravanan	Laboratory Assistant				
	Shri P. Praveen Emmanuel	Intern				
	Shri R. Murali	Unskilled				
62.	Shri Vairamoorthy A.	Administrative Officer	Coimbatore	21/11/2023	-	To make arrangements for registration of land for Unit II, Govt. of India Press.
	Shri M.E. Sridharan	Supervisor				
	Shri G. Saravanan	Laboratory Assistant				
63.	Dr. Shivanandappa K.C	Senior Research Officer	Erode	01/12/2023	-	To participate and to deliver a guest lecture in the one day National Seminar at Vellalar College of Pharmacy.
64.	Dr. S. Jagannathan	Assistant Research Officer	Chennai	01/12/2023	02/12/2023	Permit to chair a scientific session and also judge research poster at AVRS (Antiviral Research Society) International Conference on Infectious Diseases.
65.	Shri R. Mohan	Senior Research Officer	New Delhi	05/12/2023	07/12/2023	To attend official works at Ministry of Health and family Welfare.
	Shri Vairamoorthy A.	Administrative Officer				
66.	Dr. S. Sivakumar	Director	Coimbatore	04/12/2023	-	To meet Auditor for various discussion, Income Tax purpose and to meet Sub Register Perianaickenpayalam in connection with registration of PII Unit II.
	Shri D. Anurag	Assistant Accounts Officer				
	Shri Y.D. Praveen	Office Superintendent				
67.	Dr. S. Sivakumar	Director	Coimbatore	19/11/2023	-	To drop Minister of State for Health and Family Welfare.
	Dr. A. Premkumar	Assistant Director				
	Shri R. Mohan	Senior Research Officer				
	Shri Vairamoorthy A.	Administrative Officer				
68.	Dr. A. Premkumar	Assistant Director	New Delhi	05/12/2023	07/12/2023	To attend official work at Ministry of Health and Family Welfare.
69.	Dr. A. Premkumar	Assistant Director	Coimbatore	14/12/2023	-	Bharathiar University to conduct written examination for the post of Junior Translator.
	Shri R. Mohan	Senior Research Officer				
	Shri Shivanandappa K.C.	Senior Research Officer				



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	Shri P. Sasikumar	Private Secretary				
70.	Dr. S. Sivakumar	Director	Coimbatore	13/12/2023	14/12/2023	Bharathiar University to conduct written examination for the post of Junior Translator.
	Shri B. Karthick	Office Superintendent				
71.	Dr. S. Sivakumar	Director	Puducherry	17/12/2023	18/12/2023	Central University.
	Dr. A. Premkumar	Assistant Director				
	Shri K.C. Shivanandappa	Senior Research Officer				
	Shri A. Vairamoorthy	Administrative Officer				
72.	Dr. A. Premkumar	Assistant Director	Chennai	21/12/2023	-	Madras University.
	Shri R. Mohan	Senior Research Officer				
	Dr. K.C. Shivanandappa	Senior Research Officer				
73.	Dr. S. Sivakumar	Director	Chennai	27/12/2023	28/12/2023	To attend the official work at NIC.
	Shri B. Karthick	Office Superintendent				
74.	Dr. Sivakumar	Director	Coimbatore	04/01/2024	-	Official work at Income Tax Department and other official works at Coimbatore.
	Shri D. Anurag	Assistant Accounts				
	Shri Y.D. Praveen	Office Superintendent				
75.	Shri C. Alexander Joseph	Maintenance Technician	Coonoor	08/01/2024	-	Participate in Trade Apprentice Engagement Fair (TAEF) selection of new apprentice candidates by District Skill Training Office (DSTO).
	Shri U. Sarathi	Engineering Grade - I				
	Shri S. Naveen Kumar	Engineering Grade - I				
76.	Dr. S. Jagannathan	Assistant Research Officer	Bangalore	20/01/2024	21/01/2024	Participate as a Technical Assessor for the assessment of Syngene International Limited by (NABL).
77.	Dr. Sivakumar	Director	Bangalore	18/01/2024	19/01/2024	Enquiry of various Engineering spare parts and handing over of Diphtheria microfiltration cassettes and TOLIC meeting.
	Shri R. Mohan	Senior Research				
	Shri U. Sarathi	Engineering Grade - I				
78.	A.Vairamoorthy	Administrative Officer	Coimbatore	24/01/2024	-	Official works relating to printing of Annual Report and Audit Statement of Accounts.
	B. Karthick	Office Superintendent				
	Ms. Supriya Shewade	Junior Translator				
79.	Shri D. Anurag	Assistant Accounts Officer	Coimbatore	09/02/2024	-	To attend official works at Income Tax Office.
	Y.D. Praveen	Office				

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		Superintendent				
80.	Dr. A. Premkumar	Assistant Director	Bangalore	09/02/2024	-	To attend one day refresher training program by AMC, NABL.
	Dr. S. Jagannathan	Assistant Research Officer				
81.	Dr. S. Jagannathan	Assistant Research Officer	Ooty	13/02/2024	-	To participate in a live radio show 'Arivin Oil'(Science Programme).
82.	Dr. A. Premkumar	Assistant Director	New Delhi	20/02/2024	-	To attend Consultative Workshop on Vaccine Vigilance with Stakeholder in India organized by CDSCO.
	Shri R. Mohan	Senior Research Officer				
83.	Dr. K.C. Shivanandappa	Senior Research Officer	Coimbatore	27/02/2024	-	To participate in Institutional Animal Ethics Committee (IAEC) meeting at ToxiVen Biotech.
84.	Shri R. Mohan	Senior Research Officer	Coimbatore	06/03/2024	-	To meet Deputy Director of Boilers and discussion on PG Diploma course at Bharathiar University.
	Shri A. Vairamoorthy	Administrative Officer				
85.	Shri R. Mohan	Senior Research Officer	Pune, New Delhi, Chennai	11/03/2024	14/03/2024	C-DAC, other official work at Ministry of Health and Family Welfare, AG office and CDSCO
	Sri A. Vairamoorthy	Administrative Officer				
86.	Dr. S. Jagannathan	Assistant Research Officer	Ooty	16/03/2024	-	Deliver a guest lecture on "Advance in vaccination"
87.	Dr. A. Premkumar	Assistant Director	Coimbatore	16/03/2024	-	To participate as an Industrial Representative in the Board of Studies meeting in Biotechnology at KIT.
88.	Dr. S. Sivakumar	Director	Coimbatore	21/03/2024	-	Official work at CPWD.
	Dr. A. Premkumar	Assistant Director				
89.	Dr. K.C. Shivanandappa	Senior Research Officer	Kasauli	31/03/2024	04/04/2024	To collect cell bank and antitoxin.
	Shri V. Raja Karthikeyan	Assistant Research Officer				
	Shri R. Vasudevan	Lab Technician				